



UMDONI MUNICIPALITY

TOGETHER BUILDING UNITY - SIYAKHISANA - TESAME BOU ONS EENHEID

TOGETHER BUILDING UNITY - SIYAKHISANA - TESAME BOU ONS EENHEID

DRAFT MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK BUDGET

2011/2012 FINANCIAL YEAR

23RD FEBRUARY 2011

OPEN FOR PUBLIC PARTICIPATION





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1. DRAFT RESOLUTIONS

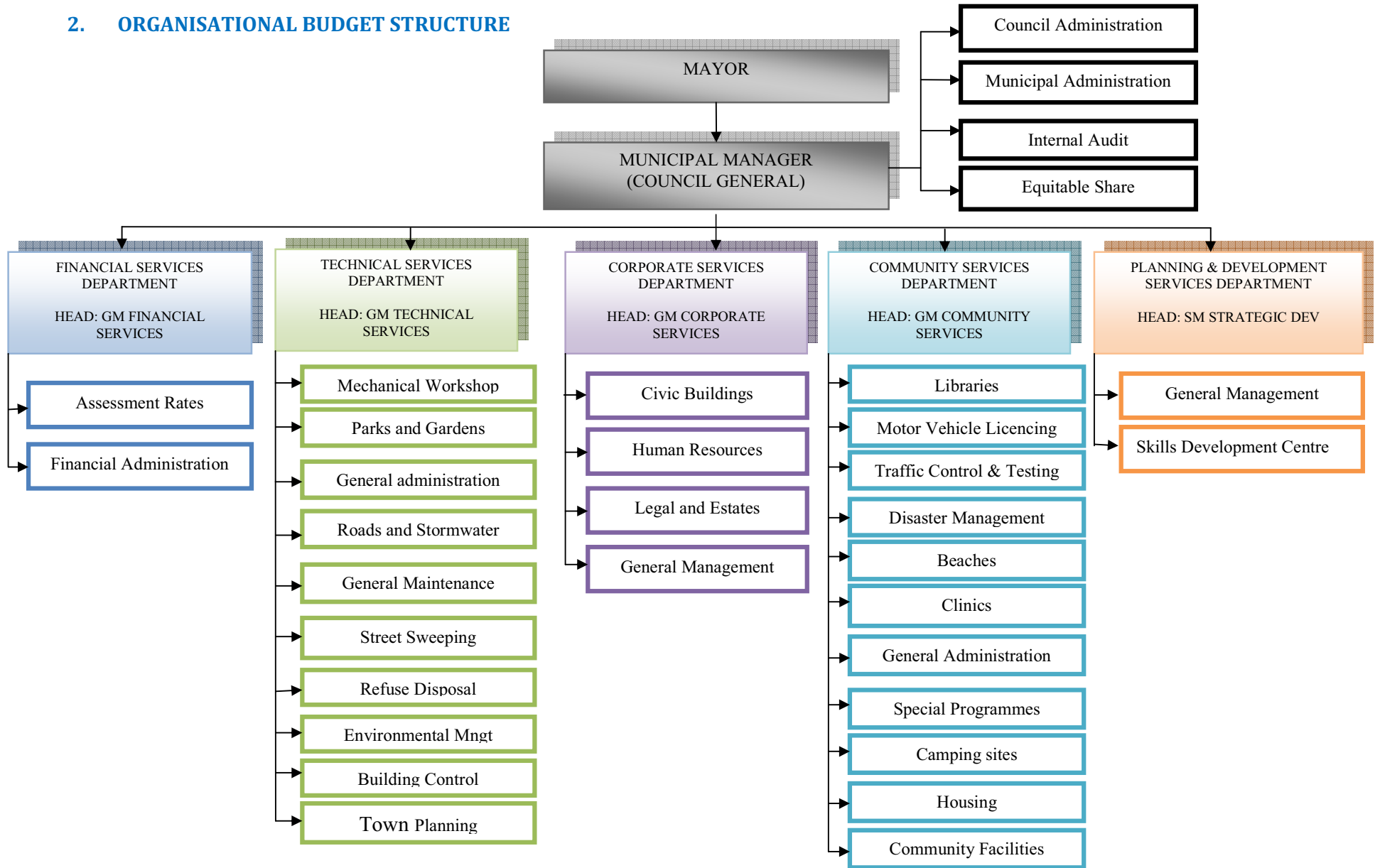
As required in terms of Section 16(2) of the Municipal Finance Management Act, No.56 of 2003, the mayor of the municipality must table a draft annual budget at a council meeting at least 90 days before the commencement of that budget year.

The Draft Budget for the 2011/2012 financial year is hereby tabled to Council for approval therefore initiating the commencement of the public participation process.

The following resolutions are tabled for consideration by Council with regard to the 2011/2012 Budget:

- 1.1 Council resolves that the draft annual capital and operating budgets of the municipality for the financial year 2011/2012 be adopted for public participation process as set out in the following schedules:
 - a) Budgeted Financial Performance Summary by Revenue Source and Expenditure Category for all Departments as reflected in Annexure 1;
 - b) Budgeted Financial Performance - revenue and expenditure by department as reflected in Annexure 3;
 - c) Budgeted Financial Performance - revenue and expenditure by municipal vote as reflected in Annexure 4;
 - d) Budgeted Financial Performance - revenue and expenditure by line item as reflected in Annexure 5;
 - e) Budgeted Capital Expenditure by vote and funding as reflected in Annexure 6; and
 - f) Budgeted Capital Expenditure by line item as reflected in Annexure 7
- 1.2 Council resolves that Draft Tariff of Charges reflected in Annexure 9 are adopted for public participation for the 2011/2012 financial year.
- 1.3 Council resolves that draft property rates randages and rebates reflected in Section 7, Page 12 of the budget documents are adopted for public participation for the 2011/2012 financial year.

2. ORGANISATIONAL BUDGET STRUCTURE





3. EXECUTIVE SUMMARY OF THE 2011/2012 BUDGET

3.1 *VISION, MISSION AND OBJECTIVES OF THE UMDONI MUNICIPALITY*

VISION

“By 2011 Umdoni Municipality will be synonymous with service delivery excellence, good corporate governance, financial viability and a vibrant local economy delivering services to all its communities in an efficient, effective and economical manner.”

MISSION STATEMENT

“Striving to utilise all our resources in a fair and just manner to create a safe, healthy, economically vibrant and participative community enjoying quality services.”

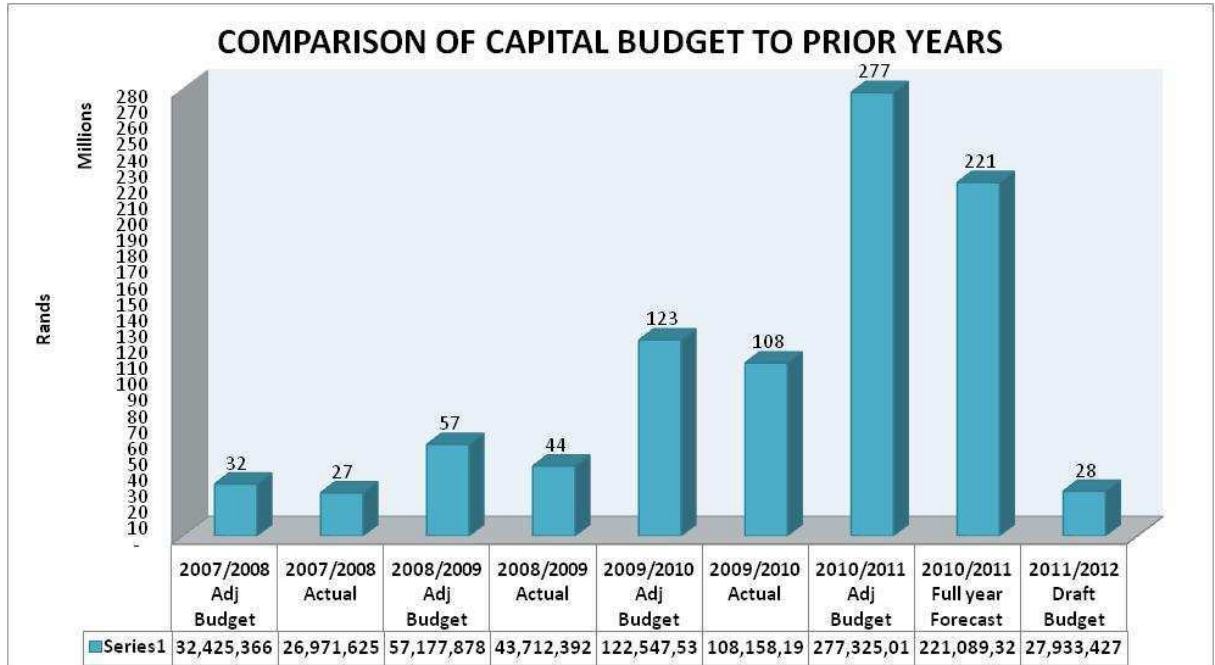
OBJECTIVES OF UMDONI MUNICIPALITY

- to provide democratic and accountable government for local communities;
- to ensure the provision of services to communities in a sustainable manner;
- to promote social and economic development;
- to promote a safe and healthy environment; and
- to encourage the involvement of communities and community organisations in the matters of local government.
- A municipality must strive, within its financial and administrative capacity, to achieve the objects set out above

(S152 – Constitution)

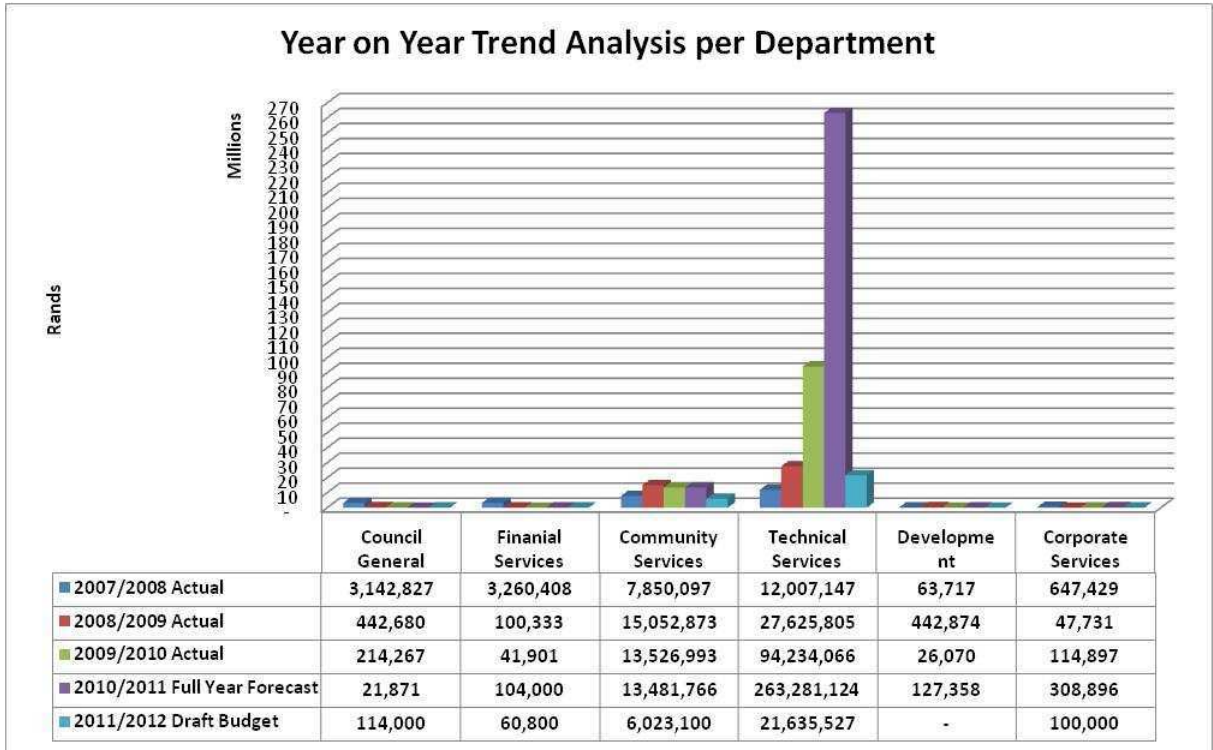
3.2 2011/2012 CAPITAL BUDGET OVERVIEW

The 2011/2012 Draft Capital Budget has been estimated at R 27,933,427. A graphical representation of the capital growth of the municipality can be portrayed as follows:

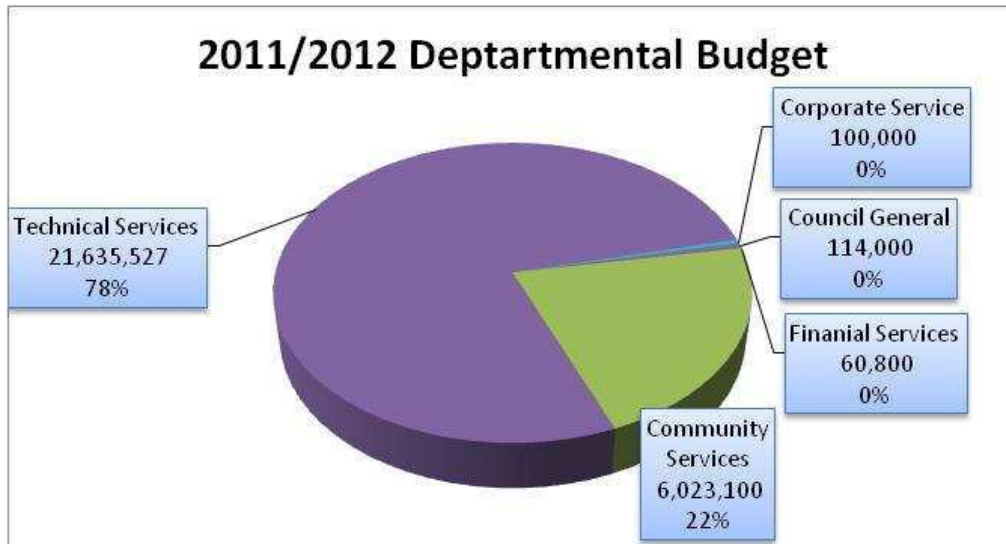


As evident from the above graph, it is clear that the draft capital budget has decreased from R 277 million in the adjustment budget to just under R 28 million for the upcoming financial year. This is due to completion of The Disaster Rehabilitation Project (R 378 million). In addition, Umdoni Municipality is limiting Capital Projects for the upcoming financial year as more emphasis will be placed on maintaining current infrastructure.

A trend analysis of the capital budget allocations per department from 2007/2008 to the upcoming financial year follows:

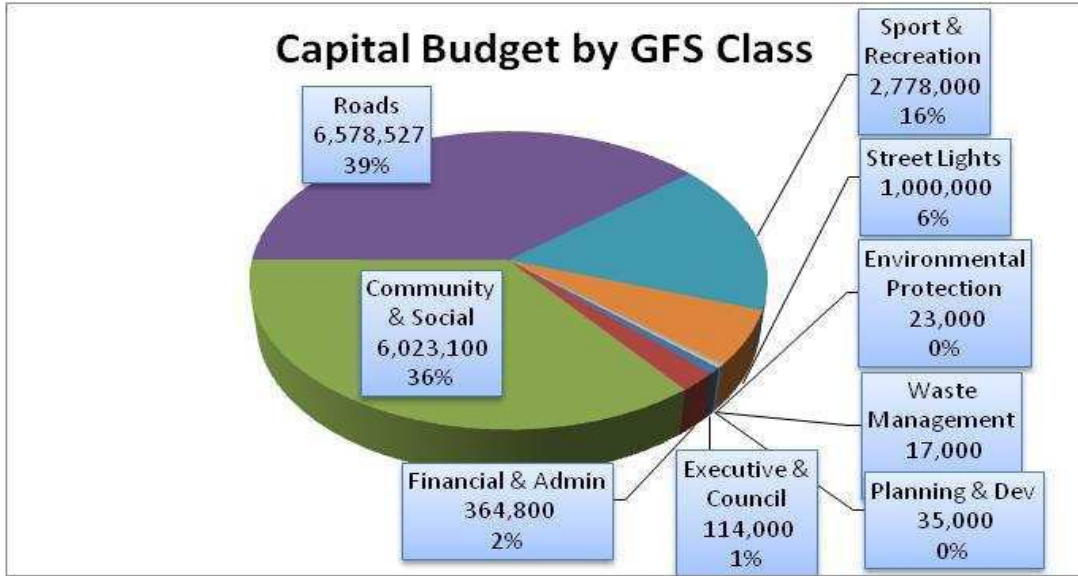


As evident from the graph presented above, it is clear that year on year the majority of Umdoni's Capital Budget is split between Community Services and Technical Services. This shows Umdoni's commitment to providing infrastructure for the community rather than spending administratively.

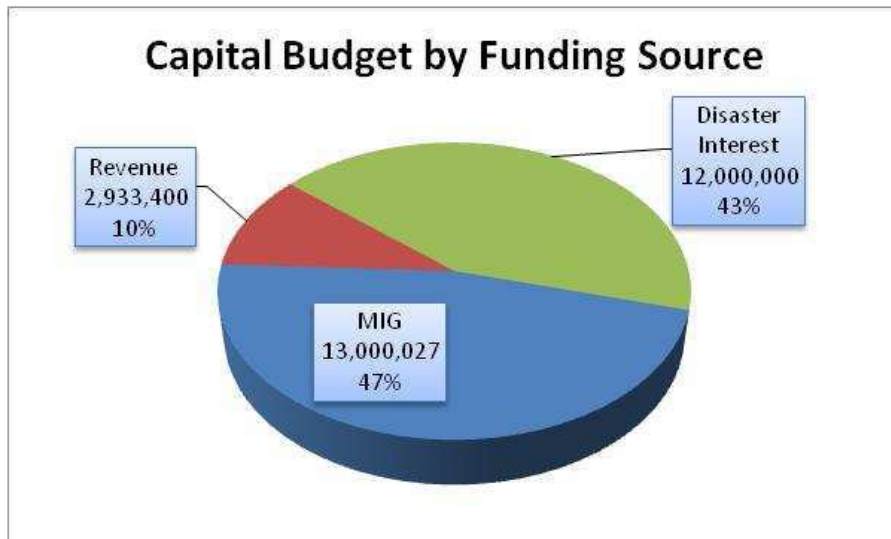


The draft capital budget for the 2011/2012 financial year is focused toward improving the lives of the communities, and therefore 98% of the capital budget has been targeted toward Technical Services and Community Services. There are three major projects on the budget for the upcoming year funded from MIG. They are Umzinto Sprotfield, Gqolwein Road and

Humberdale Cemetery totalling R 13 million. In addition, R 1 million has been set aside for Rural Street Lights. The greater part of other capital items are all geared towards service delivery.



The above mentioned graph categorises the capital budget by GFS classification, with roads and stormwater receiving the largest allocation of 39%, Community and Social Services receiving 36%, Sport and Recreation receiving 16% and Street Lights at 6%. This again highlights Umdoni Municipality's commitment to the community.

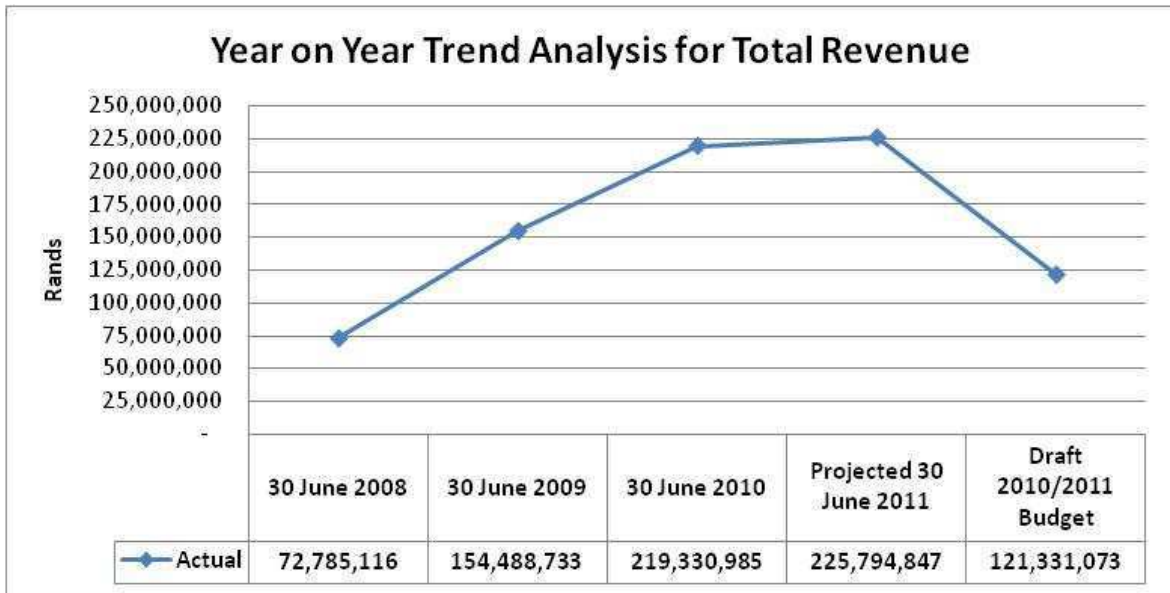


The 11/12 capital budget accounts for three funding sources, being revenue generated income, MIG and surplus interest. Due to the limited resources revenue funded assets have been capped at just above R 2,9 million rand, of which R 2,5 million rand is geared towards providing services.

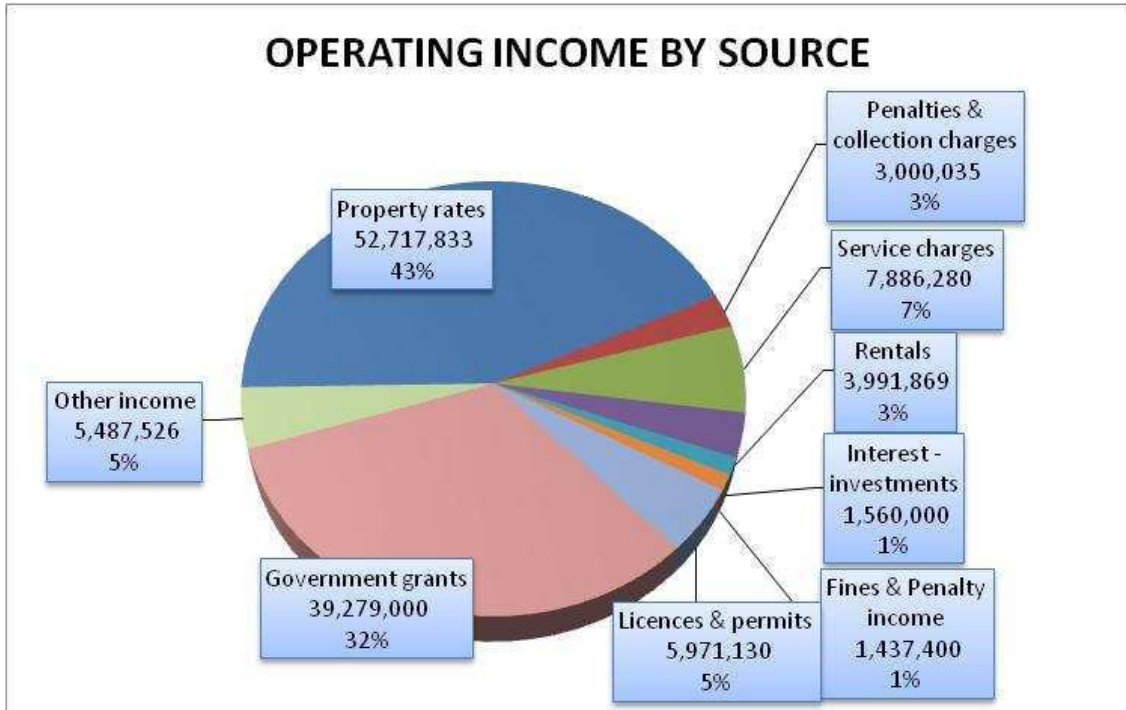
3.3 2011/2012 OPERATIONAL BUDGET OVERVIEW

OPERATING REVENUE

The estimated operating income has been projected at R 121 million. An analysis of prior year trend levels of income is reflected below:



Income levels have been estimated at actual collection levels and the 11/12 draft budget indicates income levels which are realistic and attainable by the municipality. The impact of the global economic crisis as well as current inflation rates have been considered extensively during the establishment of these income levels, as a substantial amount of consumers will no longer be able to afford the level of increases experienced in the past.

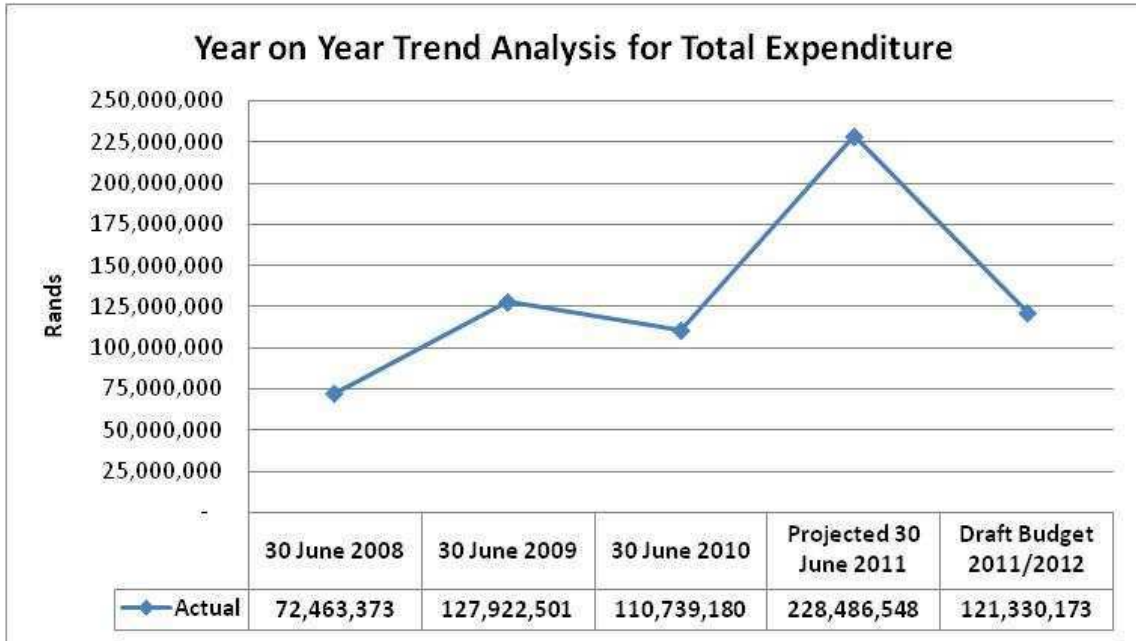


As indicated above, 43% of the income anticipated to be received by the municipality relates to property rates, followed by Government Grants which represent 22% of the estimated income. Included in the grants and subsidies are the equitable share allocation which has been gazetted at R 23,4 million, followed by R 1,2 million allocated for the Finance Management Grant and the remainder as non cash recognition of MIG in accordance with the GRAP standards.

Total Revenue has decreased from the previous financial year due to various sources of income no longer available to the Municipality. Of the significant decreases are interest on investments due to the Disaster Grant being fully expended and various other operational income from the Disaster Grant (approved by Treasury). Also the fact that increases were limited to a maximum increase of 6 %, revenue has not been substantially increased.

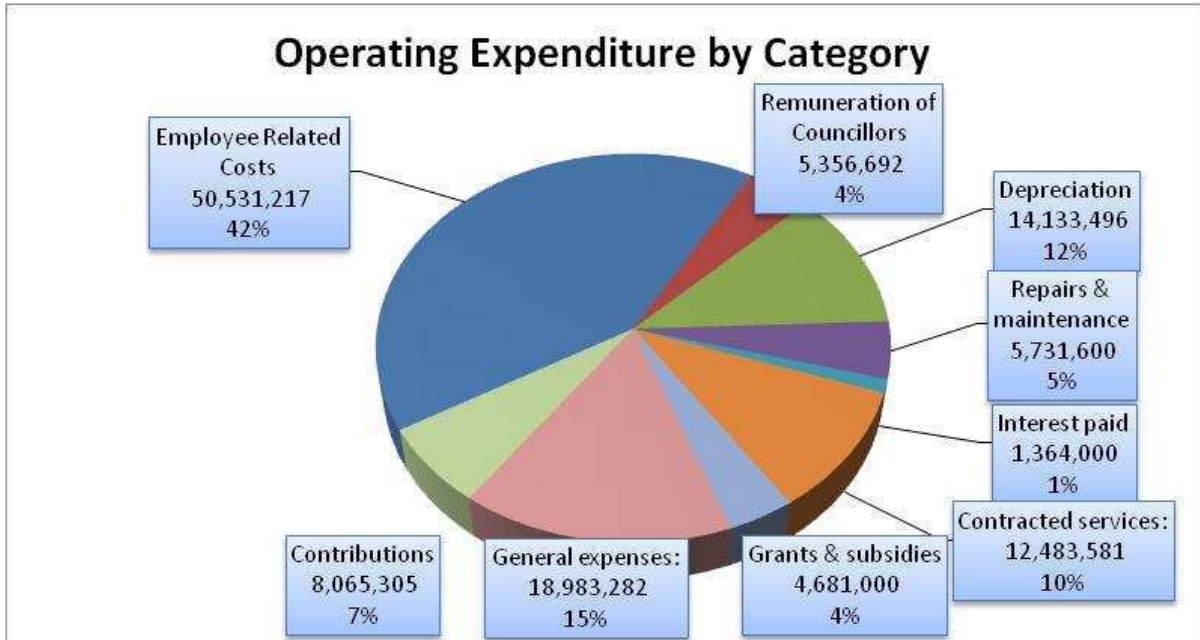
OPERATING EXPENDITURE

The total operating expenditure has been estimated at R 121 million. The graph below reflects the trend of expenditure levels as follows:



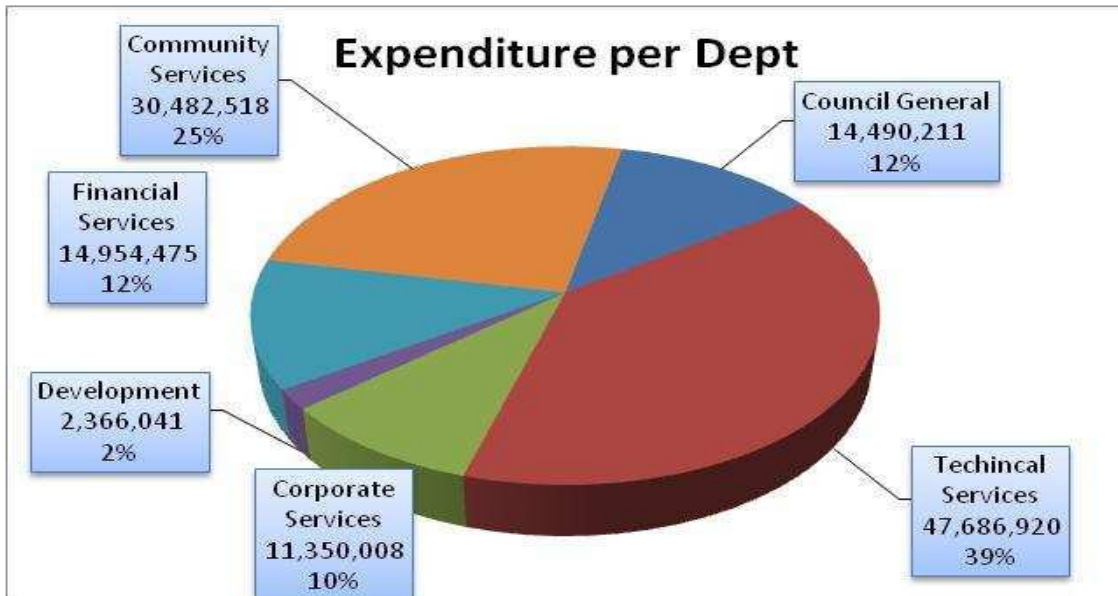
Whilst our income base has been limited due to the current economic times, the day to day operational expenditure is increasing, which is attributable to inflationary increases and increased service delivery expectations. We therefore find ourselves in a situation where we have to spend the reduced income that we have on expenditure that matters, and will improve the lives of the communities that we serve. Therefore, this draft budget was prepared on the basis that administrative expenditure will be reduced, and that targeted expenditure, based on our strategic priorities, is enhanced.

Expenditure on the 2011/2012 draft budget has been allocated as follows:



The graph above shows that 42% of budgeted expenditure will be spent on Employee Related Costs. Salaries have been posing a huge problem for our Municipality in recent years. While income is being limited to an increase of 6%, employee costs have been increasing on average 10% per year. The municipality is embarking on a drive in order to curtail Employee costs in an effective manner ie without compromising Service Delivery and avoiding costly retrenchments. In addition to employee costs, other expenditure continues to increase at a rapid rate and we find that in order to provide the same level of service to the community, administrative costs have been drastically reduced.

Expenditure allocated to the respective departments is reflected graphically below:





4. 2011/2012 DRAFT MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK TABLES

Umdoni Municipality has tabled the draft 2011/2012 annual budget in the format that is in accordance with the budget regulations, where possible, as follows:

- a) Budgeted Financial Performance Summary by Revenue Source and Expenditure Category for all Departments as reflected in Annexure 1;
- b) Budgeted Financial Performance - revenue and expenditure by department as reflected in Annexure 2;
- c) Budgeted Financial Performance - revenue and expenditure by municipal vote as reflected in Annexure 3;
- d) Budgeted Financial Performance - revenue and expenditure by line item as reflected in Annexure 4;
- e) Budgeted Capital Expenditure by vote, GFS classification and funding as reflected in Annexure 5; and
- f) Budgeted Capital Expenditure by line item as reflected in Annexure 6

The above, and all other budget related documents shall be submitted to National Treasury.

5. TARIFF OF CHARGES – 2011/2012 FINANCIAL YEAR

The tariff of charges for the upcoming financial year have been reviewed on an individual basis by all respective departments and have been open to comments by both Councillors and Officials. The revised tariff of charges has been included in Annexure 9 for consideration by the public. As far as possible, increases have been limited to 6% in line with inflation.

6. PROPERTY RATES RANDAGES AND REBATES – 2011/2012 FINANCIAL YEAR

Umdoni Municipality implemented the Municipal Property Rates Act for the first time for the 08/09 financial year. This resulted in a revaluation of all properties within the Umdoni area, and was aligned to market related values. With this valuation, came the implementation of a new rates policy, and applicable tariffs, rebates and relief to the poor.

Being the third year of implementation, we have come a long way in ensuring the accuracy and completeness of our Valuation Roll. The Valuation Appeals Board has been established and is currently dealing with all objections and appeals. This process will be completed within the next financial year. In addition, the process for preparation of a new valuation roll will commence in the forthcoming year.



UMDONI MUNICIPALITY

DRAFT BUDGET DOCUMENTATION FOR THE 2011/2012 BUDGET YEAR

The current economic situation has further increased the financial burden on households throughout the country and has contributed to the struggle of day to day living and job security and sustainability.

As a sphere of government, we are sensitive to the crisis that we face, and therefore we have accounted for a 6% increase in the rates randages for the upcoming financial year. This 6% increase will assist in addressing the inflationary pressures experienced as well as assist in the municipality being able to contribute more effectively to the enhancement of service delivery. Therefore, for 2011/2012 financial year, we propose the rates randages and rebates as indicated below:

Category	10/11 Rates Randage	11/12 Rates Randage
Residential	0.00700	0.00742
Commercial/Business	0.00937	0.00993
Industrial	0.00937	0.00993
Agriculture Property	0.00178	0.00189
State Owned Property	To be rated on usage	To be rated on usage
Public Service Infrastructure	0.00178	0.00189
Public Benefit Organization	0.00178	0.00189
Vacant Other	0.01961	0.02079

The rebates applied for the 2011/2012 financial year is proposed to remain the same as the 10/11 financial year:

	R
- Residential (R 60,000 elective and 15,000 legislated)	75,000.00
- Vacant Other	15,000.00
- Disabled Persons/Pensioners/Indigent:	370,000.00
Medium to High Density level developments (Sectional Titles and Shareblocks) 4% on rates due for the financial year	
Annual payments on or before 30 September 2011 2.5% of the nett rates raised	

7. OVERVIEW OF THE ANNUAL BUDGET PROCESS

The budget process is guided by various legislative frameworks and regulations, including the Local Government Municipal Finance Management, No, 56 of 2003 and the Municipal Systems Act, 2000.



UMDONI MUNICIPALITY

DRAFT BUDGET DOCUMENTATION FOR THE 2011/2012 BUDGET YEAR

Adherence to these guidelines and regulations are imperative during the budget preparation to ensure an effective, credible and sustainable budget. The review of past practices and performance is further necessary, to identify areas of weakness which can be addressed, as well as maintain the level of performance in areas where this has been achieved.

The process embarked upon for the preparation of the 2011/2012 budget can be illustrated below:



8. OVERVIEW OF THE ALIGNMENT OF THE BUDGET TO THE INTEGRATED DEVELOPMENT PLAN

The alignment of the budget to the integrated development plan is crucial in order to ensure the effectiveness of any budget. Various internal consultative sessions were held with Councillors and officials in order to determine the strategic priorities for the municipality in the upcoming financial year. Both the integrated development plan and the budget has incorporated these priorities and action plans, and therefore assisted in the alignment of both the budget and the integrated development plan.

9. OVERVIEW OF THE BUDGET RELATED POLICIES

The budget related policies are currently under review and any comments or suggestions received during the public participation process will be considered.

10. BUDGETING ASSUMPTIONS

The budgeting assumptions that underpin the 2011/2012 draft budget preparation are as follows:

Revenue

- All revenue levels were based on current and past year actual trends, and therefore resulted in a realistic revenue base and kept in line with inflation as far as possible;
- Both property rates and refuse removal income was increased by 6% based on current year actual billable revenue;
- The Clinic subsidy has not been included in the operating income and neither has the expenditure been budgeted for;
- Interest on investments was decreased by R 2,48 million due to the decrease in the disaster fund;

Expenditure

- The following areas were targeted in terms of the reduction of administrative expenditure:
 - Advertising
 - No additional staff were budgeted for
 - Employment of contract workers
 - Overtime



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DRAFT BUDGET DOCUMENTATION FOR THE 2011/2012 BUDGET YEAR

- Telephones
 - Conferences, meetings and travel expenses
 - Legal Expenses
-
- Employee costs were budgeted at an estimated increase of 8% from current year expenditure levels;
 - Electricity was budgeted utilizing the full year forecasted expenditure of the current year and taking in to account Eskoms tariff increase, however the value of the increase has been minimal in an effort to curb usage.

11. MUNICIPAL MANAGER'S QUALITY CERTIFICATION

I, **Mr. DD NAIDOO**, Municipal Manager of **UMDONI MUNICIPALITY**, hereby certify that the draft annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act, No.56 of 2003 and, to the extent as indicated in the budget documents, the regulations made under this Act, and that the annual budget and supporting documentation are consistent with the draft Integrated Development Plan of the Municipality.

PRINT NAME: _____

MUNICIPAL MANAGER OF: _____

SIGNATURE: _____

DATE: _____



UMDONI MUNICIPALITY
TOGETHER BUILDING UNITY – SIYAKHISANA – TESAME BOU ONS EENHEID
DRAFT BUDGET 2011/2012

SUMMARY FOR ALL DEPARTMENTS - PER CATEGORY

	2008/2009 ADJUSTMENT BUDGET	2008/2009 ACTUAL EXP	2009/2010 ADJUSTMENT BUDGET	2009/2010 ACTUAL EXP	SAMRAS BUDGET	15 FEB 11 YTD ACTUAL	FULL YEAR FORECAST	2011/2012 DRAFT BUDGET	VARIANCE
<u>OPERATING REVENUE BY SOURCE:</u>									
Property rates	-43,357,392	-42,751,526	-45,349,867	-45,473,218	-49,085,000	-49,169,607	-49,169,607	-52,717,833	-3,632,833
Property rates - penalties & collection charges	-2,000,000	-3,174,405	-2,600,000	-2,995,973	-3,000,035	-1,643,065	-2,816,683	-3,000,035	-
Service charges - refuse removal	-6,329,983	-6,191,110	-6,230,334	-6,276,193	-8,200,069	-7,372,701	-7,475,778	-7,886,280	313,789
Rental of facilities and equipment	-3,517,842	-2,548,882	-3,259,351	-2,778,156	-3,513,381	-2,016,985	-3,457,688	-3,991,869	-478,488
Interest earned - external investments	-3,000,000	-8,943,403	-7,030,000	-22,324,908	-4,040,000	-	-4,040,000	-1,560,000	2,480,000
Interest earned - outstanding debtors	-500	-521	-500	-110	-	-	-	-	-
Fines and Penalty income	-1,475,160	-1,139,427	-1,689,670	-889,640	-1,494,888	-847,457	-1,452,783	-1,437,400	57,488
Licences and permits	-3,805,524	-4,436,759	-4,864,100	-4,724,941	-5,601,630	-2,914,456	-4,996,210	-5,971,130	-369,500
Government grants and subsidies Operating	-34,026,149	-79,239,486	-22,561,923	-18,876,714	-23,913,000	-17,390,881	-24,254,857	-26,252,000	-2,339,000
Government grants and subsidies Capital			-7,800,000	-	-122,760,104	-	-122,760,104	-13,027,000	109,733,104
Other income:	-8,755,677	-6,063,215	-4,863,295	-114,991,245	-6,879,766	-3,141,408	-5,371,136	-5,487,526	1,392,240
Total Revenue by Source	-106,268,227	-154,488,733	-106,249,040	-219,331,097	-228,487,873	-84,496,561	-225,794,847	-121,331,073	107,156,800
<u>OPERATING EXPENDITURE BY TYPE:</u>									
Employee Related Costs	37,646,994	40,683,707	44,258,396	44,672,612	49,038,889	31,025,056	52,014,005	50,531,217	1,506,328
Remuneration of Councillors	3,945,000	3,844,297	4,453,000	4,396,182	4,869,720	2,561,654	4,391,406	5,356,692	486,972
Depreciation	2,935,000	7,073,638	3,550,122	10,889,539	122,381,019	-	122,381,019	14,133,496	-108,247,523
Repairs and maintenance	6,516,792	4,780,094	5,413,863	4,215,303	5,326,800	3,292,616	4,756,783	5,731,600	404,800
Interest paid	804,182	95,781	886,600	97,901	524,000	131,223	511,661	1,364,000	840,000
Contracted services:	19,505,037	25,919,025	11,032,645	11,006,319	12,306,180	10,774,006	11,685,998	12,483,581	177,401
Grants and subsidies paid	2,642,932	2,047,991	11,040,762	10,787,651	4,566,410	2,333,460	4,003,937	4,681,000	114,590
General expenses:	18,810,605	33,876,438	18,415,601	16,805,230	21,275,072	12,532,445	20,885,803	18,983,282	-2,305,790
Contributions	13,362,581	9,601,530	7,180,246	7,868,564	8,198,458	129,343	8,112,830	8,065,305	-133,153
Total Operating Expenditure	106,169,123	127,922,501	106,231,235	110,739,300	228,486,548	62,779,801	228,743,443	121,330,173	-107,156,375
OPERATING (SURPLUS)/DEFICIT	-99,104	-26,566,233	-17,805	-108,591,797	-1,325	-21,716,759	2,948,596	-900	425



ANNEXURE 5

UMDONI MUNICIPALITY

TOGETHER BUILDING UNITY – SIYAKHISANA – TESAME BOU ONS EENHEID

CAPITAL BUDGET BY DEPARTMENT, GFS CLASSIFICATION AND FUNDING FOR THE 2011/2012 FINANCIAL YEAR

DESCRIPTION	2011/2012 BUDGET YEAR
<u>Capital Expenditure - by Department</u>	
Council General	114,000
Financial Services	60,800
Community Services	6,023,100
Technical Services	21,635,527
Corporate Services	100,000
TOTAL CAPITAL BUDGET	27,933,427
<u>Capital Expenditure by GFS Classification</u>	
Executive and Council	114,000
Financial and Admin	11,364,800
Community and Social Services	6,023,100
Roads	6,578,527
Sport and recreation	2,778,000
Street lights	1,000,000
Environmental Protection	23,000
Waste Management	17,000
Planning and Development	35,000
TOTAL CAPITAL BUDGET	27,933,427
<u>Capital Expenditure by Funding Source</u>	
MIG	13,000,027
Ex Revenue	2,933,400
Disaster Vat/Interest	12,000,000
TOTAL CAPITAL BUDGET	27,933,427



UMDONI MUNICIPALITY
2011/2012 DRAFT CAPITAL BUDGET

ANNEXURE 6

PROJECT/ITEM	FUNDING SOURCE		
	REVENUE	DISASTER VAT	MIG
DEPARTMENT: COUNCIL GENERAL			
19 Laptops	114,000		
TOTAL : COUNCIL GENERAL	114,000		
DEPARTMENT: TECHNICAL SERVICES			
BUILDING CONTROL			
Filling Cabinets	15,000		
Furniture	8,000		
Computer & Printer	12,000		
WORKSHOP	5,500		
Office Furniture (Filling Cabinete)	2,500		
Furniture (Chair, Visitors Chair, Desk)	3,000		
PARKS & GARDEN	178,000	-	2,600,000
Parks Equipment	50,000		
Slasher Decks x 2	70,000		
Brush Cutters x 10	30,000		
Computer and Printer	12,000		
Industrial Blowers x 2	12,000		
Silky Saw	4,000		
Umzinto Sportsfield Phase 2			2,600,000
ADMINISTRATION	15,000	12,000,000	
Furniture (New Depot)	15,000		
Umzinto Offices		1,000,000	
Street Lights - Rural		1,000,000	
Office Block - Scoial Welfare		10,000,000	
ROADS	178,500	-	6,400,027
Computer and Printer	12,000		
Furniture	15,000		
Digital camera	1,500		
Skid steer loader	150,000		
Gqolweni Road			6,400,027
COUNCIL BUILDING MAINTENANCE	183,500		
Jetter	150,000		
Furniture (Table, Chair, Cupboard)	5,000		
Industrial Generator	10,000		
High Pressure Cleaner	10,000		
Industrial Skill Saw	2,000		
Indudstial Angle Grinder	2,000		
Industrial Drill	3,000		
Small Angle Grinder	1,500		



UMDONI MUNICIPALITY
2011/2012 DRAFT CAPITAL BUDGET

PROJECT/ITEM	FUNDING SOURCE		
	REVENUE	DISASTER VAT	MIG
REFUSE & CLEANSING	17,000		
Computer and Printer	12,000		
Furniture for new depot	5,000		
ENVIRONMENTAL	23,000		
Arc View (GIS SOFTWARE)	20,000		
Furniture	3,000		
TOTAL: TECHNICAL SERVICES	635,500	12,000,000	9,000,027
DEPARTMENT: COMMUNITY SERVICES			
LIBRARIES	61,100		
Scottburgh Library			
Burglar Guards (windows)	20,000		
Security Guards (doors)	10,000		
Pennington			
Dvd / CD Display shelf	1,500		
Shayamoya			
Tiling of Activities Hall and Foyer	10,000		
Sezela			
Television	1,500		
Computer Printer	1,500		
Park Rynie			
Library stools	800		
Ifafa Beach Library			
Library stools	800		
Malangeni Library			
Computer and Printer	12,000		
Library stools	800		
Display board	1,200		
Counter Chair	1,000		
MOTOR VEHICLE LICENSING	10,000		
Air Conditioner	10,000		
PROTECTION SERVICES AND TEST CENTER	1,285,000		
e Natis Computer	70,000		
Play Detector - testing of Motor Vehicles	110,000		
Aircon	10,000		



UMDONI MUNICIPALITY
2011/2012 DRAFT CAPITAL BUDGET

PROJECT/ITEM	FUNDING SOURCE		
	REVENUE	DISASTER VAT	MIG
Disaster Management and Fire			
1 Oxygen Generator	70,000		
1 x skid unit	525,000		
1 x 6000l tanker	500,000		
BEACH	220,000		
Rocky Bay			
Storeroom / cashiers office	90,000		
Preston			
Storeroom / cashiers office	90,000		
Rescue Equipment			
Solid Rescue Torpedo Buoys (red with harness)	6,000		
E.V.A. Rescue Board x 2	14,000		
Boom gates x 3 stainless steel bolts and nuts	20,000		
COMMUNITY FACILITIES	447,000	-	4,000,000
Administration			
White Notice Board	1,000		
Scottburgh Town Hall			
2 x Industrial Dryers	10,000		
5 x Table Trolleys	6,000		
Amandawe Community Hall			
200 x black plastic chairs	20,000		
Amahlongwa Community Hall			
200 x black plastic chairs	20,000		
Shayamoya Creche			
Upgrade of the facility	110,000		
Old Shayamoya Hall			
Upgrade of the facility	80,000		
Umzinto Town Hall			
Industrial stainless stell sink	10,000		
Gandhi Nagar Community Centre			
Burglar Guards	15,000		
Malangeni Thusong Centre			
10 x Plastic folding table	5,000		
Cemeteries			
2 x brush Cutters	10,000		
1 X Blower	5,000		
Humberdale Cemetary Phase 3			4,000,000
Sport Fields			
3 Portable sprinklers	15,000		



UMDONI MUNICIPALITY
2011/2012 DRAFT CAPITAL BUDGET

PROJECT/ITEM	FUNDING SOURCE		
	REVENUE	DISASTER VAT	MIG
Umzinto Sport field			
Upgrade of power supply to ablution block	20,000		
Kwa Cele Sport field			
Upgrade of Ablution Block	120,000		
TOTAL: COMMUNITY SERVICES	2,023,100	-	4,000,000
DEPARTMENT: FINANCIAL SERVICES			
	60,800		
5 Replacement Computers	60,000		
Counter Chair	800		
TOTAL: FINANCIAL SERVICES	60,800	-	-
DEPARTMENT: CORPORATE SERVICES			
Registry Vehicle	100,000		
TOTAL: CORPORATE SERVICES	100,000	-	-
CAPITAL BUDGET PER FUNDING SOURCE	2,933,400	12,000,000	13,000,027
TOTAL CAPITAL BUDGET	27,933,427		